

| Martin and Milly's Mighty Maid Service | | | | | | |
|---|-----|--|----|----|-----|------|
| Employee: | | | | | | |
| Vacation Hours Left: | | | | | | |
| Sick Hours Left: | | | | | | |
| Reg. Hours/Day: | | | RT | OT | Vac | Sick |
| Day 1 | In | | | | | |
| | Out | | | | | |
| Day 2 | In | | | | | |
| | Out | | | | | |
| Day 3 | In | | | | | |
| | Out | | | | | |
| Day 4 | In | | | | | |
| | Out | | | | | |
| Day 5 | In | | | | | |
| | Out | | | | | |
| Day 6 | In | | | | | |
| | Out | | | | | |
| Day 7 | In | | | | | |
| | Out | | | | | |
| Total Hours: | | | RT | OT | Vac | Sick |